Teton High School Senior Project Handbook 2021-2022

Senior Project

"The Senior Project is a comprehensive assignment that is designed to be a culmination of each student's academic experiences from his/her high school career." (Idaho State Board of Education)

- The project will be comprised of research, writing, and presentation.
- The project **cannot be in conjunction with other projects** (such as an Eagle Scout Project) **or other classes/clubs.**
- The research paper may not, under any circumstances, be a paper written in previous or current classes.
- The senior project is a pass/fail project. To pass, the student will need to receive a "yes" on every statement that is listed in the project rubric.
- This project is a culmination of what you have learned throughout high school.
- Choose a project from one of the following categories.
- Your parent cannot be your mentor.
- Project cannot be started until the proposal has been approved.

Learn Something	Build/Create Something	Lead Something
● Research and learn about something you are interested in. ** ● **A physical experience**: learn to scuba dive, start a fitness program. ● **A career related project**: investigate a career by working in the field with someone who is currently employed in the area.	● Build/create something that you are interested in. ● This may count towards your community service hours ● **Examples**: painting, scientific model, rebuilt engine, a cabinet ● **A written product**: short story, book of poetry, novelette, newspaper articles ● **A technology project**: develop a program that will help facilitate students learning in accounting, build a robot	● Lead an activity ● This may count towards your community service hours ● **A performance**: dance or singing recital, theatrical production, video creation, produce a culinary show ● **A teaching or leadership experience**: teach middle school health classes about teen alcoholism, put on a basketball camp for elementary students

** **Must be completed during the school year**
** **Must be at least 6 pages in length**
** **Must have at least 5 sources**

2021-2022 Senior Project Due Dates
(Main Components)

September 25, 2021	Senior Project Proposal
September 25, 2021	Senior Project Pacing Guide
October 19, 2021	Time-log check #1
October 19, 2021	Journal check #1
November 16, 2021	Time-log check #2
November 16, 2021	Journal check #2
December 14, 2021	Time-log check #3
December 14, 2021	Journal check #3
April 12, 2022	Community service completed
April 12, 2022	Project completed
April 12, 2022	Research Project Paper completed
May 3, 2022	Presentation completed
May 3, 2022	Project portfolio completed

Senior Project Proposal
Due September 25, 2021

The senior project proposal will be turned into your Advocacy teacher for approval. You will need to type the proposal with answers to the following questions:

Please type your responses in detail to each question.

1. What will you be doing for your project **(Learn, Build/Create, Lead)**?

2. What will you gain/learn through doing this project?

3. How will this project be a culmination of your high school experience?

4. How will it help you with your post high school plans?

5. What will you do for your community service? Can you tie it into your project? If not, how will it be beneficial to you and your community?

6. Who is your mentor and why is he/she qualified to help with this project? (answer this question **IF** you have a mentor)

Do not propose to do an outdoor project that cannot be completed by April 9, 2022. It will not be accepted.

SENIOR PROJECT PROPOSAL RUBRIC		
Project stated **(Learn, Build/Create, Lead)**	Yes	No
Gains from project completion	Yes	No
Culmination of your high school experience	Yes	No
Post high school plan help	Yes	No
Community service plan	Yes	No
Mentor (if applicable)	Yes	No
PROPOSAL APPROVED	Yes	No

Senior Project Pacing Guide

The senior project pacing guide is a list of important steps in the project with dates for your mentor/Advocacy teacher to help you stay on track.
- The pacing guide is a useful tool to help you determine how many hours per week you should spend on your senior project
- **Below is an example of a pacing guide**
- Highlight - due dates and * asterisk - reminders

August/September	October
*log time and journal notes My senior project ideas Can my idea work? Finalize my idea Ideas for community service *pictures/other evidence Gains Proposal due Pacing guide (to do list with dates) due	*log time and journal notes Mentor (get one if needed) Research-print article, read, highlight, put in portfolio Community service ideas (if not part of project) Work on project - check pacing guide - on track? Set up portfolio (binder with dividers) *pictures/other evidence Time log/Journal check #1 due
November	**December**
*log time and journal notes Work on project- check pacing guide - on track? Research-print article, read, highlight, portfolio Check in with mentor (if applicable) Time log/journal check #2 due Community service over Thanksgiving break (if not part of project) - 3 hours *pictures/other evidence	*log time and journal notes Work on project - check pacing guide - on track? Research-print article, read, highlight Check in with mentor (if applicable) Community service over Christmas break (if not part of project) - 6 hours *pictures/other evidence Time log/Journal check #3 due
January	**February**
*log time and journal notes Work on project - check pacing guide Research paper Check in with mentor (if applicable) Community service - 1 hour *pictures/other evidence	*log time and journal notes Work on project - check pacing guide - on track? Research paper - rough draft Check in with mentor (if applicable) Community service (if not part of project and/or not done) Think about date for speech & presentation (advocacy teacher) Think about judges *pictures/other evidence
March	**April**
*log time and journal notes Work on project - check pacing guide - on track? Research paper - final draft Mentor verification (if applicable) Community service (if not project & needed) Finalize date for presentation (advocacy teacher) Judge letter *pictures/other evidence	*log time and journal notes Senior project due Research paper due Work on presentation/portfolio Check with judges; check date with Advocacy teacher Work on self-evaluation Work on portfolio Work on presentation & portfolio **May** Give presentation; turn in portfolio

Senior Project Time-log

- Track time spent on project
  - Brainstorming
  - Research
  - Conversations about project
  - Tentative dates
  - Work
- The project must include 35 hours
  - 10 hours of community service
  - 25 hours of work on the project
- Google Sheets or a calendar can help with tracking. **Below is an example of a time-log**.

Date	Key Component	Time Spent	
		Project Related	**Community Service**
9/8/20	*Brainstormed ideas*	*15 minutes*	
9/12/20	*Worked on proposal*	*30 minutes*	
10/1/20	*Researched articles*	*30 minutes*	
10/5/20	*Community Service*		*1 hour*

Senior Project Journal

Each journal entry should consist of:
- Date
- Description of monthly project activity
  - Success/victories
  - Failures/frustrations
- Learning

Example

9/15-10/15	*This last month I brainstormed ideas about what to do for my project and looked at possible community service ideas. I talked to a lot of my friends and my parents. One thing that was frustrating is that I had a few good ideas, but when I started to dig deeper I realized that they were not going to work out due to time and money. After talking with Mr. Hansen, I decided that I would build a new trophy case for Mr. Birch's office. This will benefit everyone because I feel that I am good at carpentry, Mr. Hansen agreed to be my mentor, and Mr. Birch will have a great trophy case. Through this process I have learned that sometimes my first plan will not work and I have to keep at it.*
10/15-11/15	
11/15-12/13	

Senior Project Research Paper

- Write a research paper that is connected to the topic and area of interest that you've chosen for this senior project.
- The paper must be organized (introduction, body, and conclusion)
- The research must be connected to the project.
- Do the in-text citations match the information on the Works Cited page.
- Work Cited page must be attached.
- The paper must be in MLA format. (https://owl.purdue.edu)
- The paper must be at least three pages long (unless longer length required).
- The paper must have at least three sources (unless additional are required).
- Submit the research paper to your Advocacy teacher through Turnitin.com.
- Reminder: You may not, under any circumstances, re-use any papers written in previous or current classes.

SENIOR PROJECT RESEARCH PAPER RUBRIC

Name of Student:

Is the research paper at least 3 pages - not including the Works Cited page? (unless longer length required)	Yes	No
Is there a Works Cited page attached?	Yes	No
Was the research paper submitted to Turnitin.com (all original work)?	Yes	No
Is the research paper organized (introduction, body, and conclusion)?	Yes	No
Do the in-text citations match the information on the Works Cited page?	Yes	No
Is the content of the research paper connected to the project?	Yes	No
Are there at least 3 sources used in the research paper? (unless additional are required)	Yes	No
Is the research paper in MLA format?	Yes	No

Letter to Judges

You will need to invite two judges who will sit on your senior project presentation panel. The third judge will be your Advocacy teacher.

- Examples of judges could include
  - A community member
  - A teacher
  - A religious leader
  - A neighbor
  - A school employee (Counselor, Secretary, Administration, etc.)
- Judge requirements
  - Twenty-three years old or older
  - Non family members
  - Mentors may not be a judge but can be a guest
- A letter to these individuals needs to be composed and sent to them; include the following information:
  - Describe what a senior project is
  - Explain what you did for your senior project
  - Explain what the presentation is
  - Explain the need to have judge

Sample Letter

555 E Ross Ave.
Driggs, ID 83422
Phone number you want them to reach you

February 20, 2022

Judge's Name
Address
City, ID Zip

Dear [Judge's Name]

I am writing to invite you to be a judge at my senior project speech and presentation on (**fill in presentation date)** at 11:15 am at Teton High School in Room _____. Please check in the office and the office staff will issue a visitors badge.

Write a paragraph describing the following
- Describe what a senior project is
- Explain what you did for your senior project
- Explain what the presentation is
- Explain the need to have judges

I look forward to having you as a judge at my senior project presentation. Please contact me at (208)###-#### to confirm that you will be able to attend.

Sincerely,

Sign

Student Name

Project Presentation Instructions

For the presentation portion of the project you will be giving an 5-8 minute presentation with slide show to a panel of judges and to the students in your Advocacy class.

Required attire: business dress, you should treat this like you are interviewing for the most important job you could ever want.

You must speak for 70% of your presentation. In other words, you can't just show a video of your project for the whole time. This is an assignment to demonstrate your speaking abilities.

Introduction
- Student name
- Title of project
- What you did for your senior project
- Background: how you came up with the idea
- Explain your interest in your project topic
- Describe what you did for community service and how those hours applied to your project (if applicable)
- Introduce judges (spell their names correctly on the slide)
- Identify the connections your judges have to your project

Body
- Explain how you completed your project
  - Make sure you are visually documenting
  - Research and other evidence
  - Interviews, etc.
- Describe some of the challenges you had with the project
  - Explain how you overcame those challenges
- Describe what you learned from doing this project
  - Include how your high school experience helped you
  - Include how you grew (what can you do now that you couldn't do before?)

Conclusion
- What might you change if you were to do it again?
- What went well?
- Memorable moments?
- Thank your (audience, advocacy teacher, mentor, judges, etc.)

Be prepared to answer questions!

What to Bring:
- The physical project if possible
- Photographs of you actually doing your project and/or video of you completing your project (especially if you don't have a physical project to show)
- A google slides presentation
- Senior project portfolio (binder with dividers)
- Anything else that you feel will help present your project

Post speech: After your presentation remember to shake the hands of your judges, collect your presentation material.

Project Presentation Slide Show Format

Introduction:

Slide #1 Title slide
- Name
- Title of project
- Picture

Slide #2
- What you did for your senior project
- Background: how you came up with the idea
- Explain your interest in the project

Slide #3 Community service
- Explain how you earned 10 hours of community service
- State if your community service is directly tied to your project

Slide #4 Judges
- Introduce each by name (spell correctly)
  - State their connection to the project

Body:

Slide #5 Project
- Explain how you completed your project
  - Add pictures from your project
  - Add other evidence from research such as articles and interviews
Additional support slides recommended

Slide #6 Challenges
- Describe some of the challenges you had with the project
  - Explain how you overcame those challenges

Slide #7 Learning stretch
- Describe what you learned from doing this project
  - Include how your high school experience helped you
  - Include how you grew (what can you do now that you couldn't do before?)

Conclusion:

Slide #8 Summarize
- Explain the parts of your project experience that went well
- Describe the parts of your project experience that you would change, and how you would change it
- Explain what you think you'll remember most (memorable moments)
- Thank your (audience, Advocacy teacher, mentor, judges, etc.)

Slide #9 Works Cited (MLA format) (https://owl.purdue.edu)

Slide #10 Questions
The two judges that you invited plus your Advocacy teacher will use the rubric below. The three judges' scores will be added together and transferred to the senior project final grading rubric.

PROJECT PRESENTATION RUBRIC

Name of Student: Date:	4	3	2	1	0
Introduction: Name State what you did for your senior project Background (How you came up with the idea?) Explanation of interests Community service Judge introduction (name and connection)					

Body:
 	
Describe in detail how you completed your project
Supportive evidence (research, interviews, pictures, etc.)
Challenges
Learning stretch
    ● What you learned/how you grew
    ● How your high school experience impacted your learning					

Conclusion: Explain what went well Describe changes that you would make if you were to do it again Memorable moments Thank you (audience, Advocacy teacher, mentor, judges, etc.)					
Delivery: Language usage (standard grammar, accurate pronunciation, formal word choice, etc.) Eye contact (don't read off screen or note cards) Verbal (volume, articulation, rate) Confidence					
Questions: Gives quality responses Demonstrates depth of knowledge					
Visual aids (physical project, photographs/videos, and other supportive materials)					
Works Cited (MLA format):					
Total score:					

Comments:

Senior Project Final Mentor Verification
(required for a summer project; optional for a project done during the school year)

Student Name:

Project Description:

Mentor Name:

Mentor connection to the project:

Mentor: please verify the student's efforts on his/her senior project by answering the following questions:

QUESTIONS FOR MENTOR:		
1. Can you verify that he/she has completed the project? If you cannot, please DO NOT sign this form until you are assured the project has been completed.	Yes	No
2. Did the student has spend at least 25 hours on the project?	Yes	No
3. Have you seen this project at different stages of completion, not just the final phase?	Yes	No
4. Did the student keep in contact with you about the project?	Yes	No

Comments:

Mentor's Signature:_____ **Date:**_____

Senior Project Self-Evaluation

Rate yourself in each category and provide an explanation for each rating.

Student name: Date:

	A	B	C	D	F	Explanation
	4	3	2	1	0	
Proposal						
Pacing Guide						
Time-log						
Journal entries						
Project						
Research paper						
Community service						
Presentation						
Portfolio						
Comments:						

The Project Portfolio

The project portfolio must be turned in to your Advocacy teacher in a three-ring binder and should include these documents assembled in the following order:

- Senior project proposal
- Senior project pacing guide
- Senior project time-log
- Senior project journal
- Research paper (graded copy)
- Copy of letters sent to judges
- Project presentation graded rubric
- Senior project final mentor verification (if applicable)
- Senior project self-evaluation
- Other evidence of project. i.e. notes from interviews, pictures, research documents, etc.

PROJECT PORTFOLIO RUBRIC		
The **Senior Project Proposal** form is present.	Yes	No
The **Senior Project Pacing Guide** is present, contains all the requirements, and shows how it was changed if needed.	Yes	No
Journal entries are included. The entries document a minimum of **25 hours** for the project and **10 hours of service** equaling a total of **35 hours.**	Yes	No
The **Final Mentor Verification** is completed and present if mentor is not the student's advocacy teacher.	Yes	No
Copies of the **letters sent to the judges** are included.	Yes	No
The **Senior Project Self-evaluation** is filled out and included.	Yes	No
The **research paper** received a passing grade.	Yes	No
The **Other Evidence** is **organized** and included demonstrating an acceptable level of professionalism.	Yes	No

SENIOR PROJECT FINAL GRADING RUBRIC

Name of Student:

Senior project proposal complete	Yes	No
Senior project pacing guide complete	Yes	No
Time-log: Senior project (25 hours)	Yes	No
Time-log: Community service (10 hours)	Yes	No
Senior project journal entries complete (3 checks)	Yes	No
Senior project research paper complete	Yes	No
Letters to judges	Yes	No
Senior project presentation ● The student passed the senior project presentation with an average score of 20 points out of the 28 possible. Average score: _____	Yes	No
Final mentor verification (if applicable)	Yes	No
Self evaluation	Yes	No
Senior project portfolio complete	Yes	No